

## Memorandum

**Date:** April 30, 2018

**To:** Histology & Genetic Modification (HGeM) Users

**From:** Ute Hostick, HGeM Director

Carrie McCurdy, HGeM Faculty Advisory Committee Chair

**CC:** David Conover, Vice President for Research and Innovation (VPRI)

Leslie Leve, Assoc. VP for Research, (VPRI)

Melodi Jayne, Business Manager, Research Core Business Services, (RCB)

**Re:** FY 2019 core facility rate adjustments

During the last year, the Faculty Advisory Committee for Histology and Genetic Modification (Carrie McCurdy, Chair, Cris Niell, and Santiago Jaramillo) with support from the VPRI's office (Leslie Leve, Melodi Jayne, Stefanie Deutschman) and the Director for the HGeM Core Facility, Ute Hostick, have worked on a thorough analysis of the joint budget and the underlying rate structure. The core facility has maintained its revenue and supply expenses relative to the previous years. However, since a significant portion of our expenses goes towards salaries, the recent mandated change in rate structure for employee benefits as well as cost of living increases necessitate a rate increase. We are therefore applying an across the board rate increase of 4% effective in FY19 to all services in the Histology and Genetic Modification unit. Our services will continue to be offered at rates that are competitive with the national average.

As detailed in the rate memo last year, the expiration of the National Institute of Health Program Project Grant (J. Eisen, PI), which helped to offset about 20% of the salary cost of histology services, will require HGeM to restructure the histology services. This restructuring will include a stepped increase in histology rates spread over a three year period with an initial increase of 8% in histology service above the 4% increase in all service rates in FY19. As we do not anticipate a reduction in histology service usage, this rate increase is necessary for HGeM to continue to deliver high-quality and timely histology services. Additional rate increases of up to 8% for histology services may be necessary in FY20. We are also seeking to add more technologies to histology. Even with this additional increase, our internal histology rates remain below and competitive with the national average for histology rates.

The FAC and the Facility Director have been working to develop new services for HGeM in FY19 and beyond. Genetic Modification has recently added services to use CRISPR/Cas9 targeted construct design for more rapid and specific generation of transgenic mice. With the monetary support from the VPRI's Research Instrumentation and Equipment Program, the Institute of Neuroscience and the Institute of Molecular Biology, HGeM will be able to purchase a new injection microscope.

Please let us know if you have additional suggestions that can improve our services and help better meet the needs of the research community.

**HISTOLOGY & GENETIC MODIFICATION**

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