



Memorandum

Date: May 13, 2016

To: Research Core Facility Directors, Core Facility Faculty Advisory Committee Members, and Research Core Business Services

From: Brad Shelton, Interim Vice President for Research and Innovation

RE: FY17 Central Allocation support for the Research Core Facilities

This annual budget memo provides you with information about the projected recovery of Federal Facilities & Administration (F&A) reimbursements for the current FY16 fiscal year, as well as the central allocation support for the research core facilities. The federal fiscal climate for sponsored activity remains very constrained, and the environment for successfully winning new sponsored proposals is highly competitive. Our projection for actual F&A to be recovered by the close of this fiscal year is \$19.5M based on current award information. ¹

RCFs are expected to operate according to the cost principles established in Omni Circular (replaces OMB CASB Circular A-21) and in a manner compliant with UO policies that collectively allocate the allowable costs of facility operation to projects in proportion to its use. By definition, research core facilities are required to achieve a service center compliance balance at the end of every fiscal year. We conduct an annual cost analysis process that is of similar format across all cores and meet with the Faculty Advisory Committee Chair and members. Each core is also able to describe unique cost scenarios in our process to account for operational strengths, weaknesses, threats and opportunities that are specific to their core. The result of the annual cost exercise is a memo confirmation of the rate setting details for the next fiscal year. The memo is sent from the FAC Chair and Director/Manager of the facility and shared with the user community.

In 2014, a scheduled three year program was developed to create sustainable allocations for research core facilities with collaboration and input from faculty advisory committee members, core directors and core business staff. We anticipate that by the end of FY17 the Research Advisory Board will be able to review data for the three year period and develop any needed recommendations for course correction to the VPRI.

Some facilities have raised rates and/or volume to achieve compliance in the three year program period, while others are incrementally raising rates to lessen the impact for those supported by grant funds. It is clear that with steadily increasing personnel costs that each facility needs to balance volume and rate changes each year with keeping rates predictable to decrease undesirable impacts to faculty research activity. With the continuation of the research core business services team, each facility now receives monthly reconciliation reports to track revenue and expenses to have more accurate predictions for year-end short falls that might necessitate changes. There is also a standardized format for reporting across all cores that has been more easily shared with the VPRI and the affiliated community of each core. You will find the table with F&A central allocations for nine Research Core Facilities on page 3.

At this time all 2017 rates have been set and announced through the Director and FAC Chair to the user community that is relevant for each facility. This year we have transitioned the Center for Assessment, Statistics and Evaluation and it will no longer be operating as a research core facility after June 30, 2016. The individual unit memos are available on the Research Core Facilities website <http://rcf.uoregon.edu> under the Guidance tab and in the Rate Details section.

FY16 was the second reportable year of using a shared services model for business related needs of each core facility. The three top priorities for the Research Core Business Services (RCB) team have been to excel at customer service, develop consistency in practice and reporting, and maintain compliance requirements. If you have any questions about the central allocation process please visit the Research Core Facilities website or contact Stacy Williams-Wright. If you have questions about the business plan for a specific core facility please contact the appropriate director/manager or FAC chair.

FY17 Central Allocations for Research Core Facilities

FY17 Central Allocations for Research Core Facilities	# of internal PIs	# of other OR HECC ² PIs, UO users, post-docs, grad students, undergrads	# of external PIs or customers	Projected FY17 Operational Costs	Projected FY17 Revenue	FY17 VPRI Central Allocation
Animal Care Services (ACS) - Vivarium only ³	12	93	2	703,647	562,691	107,150
Aquatic Animal Care Services (AqACS) ⁴	11	77	0	604,542	350,677	149,757
Bowerman Sports Science Clinic (BSSC)	45	10	20	136,162	112,583	26,540
Center for Advanced Materials Characterization in Oregon (CAMCOR)	44	184	350	1,708,513	1,360,775	323,942
Genomics and Cell Characterization Core Facility (GC3F)	38	147	8	944,821	899,844	176,534
Histology and Genetic Modification Services (HGeM)	16	97	47	400,660	265,200	128,155
Lewis Center for Neuroimaging (LCNI)	10	67	3	751,666	450,000	240,707
Technical Science Administration (TSA)	97	176	21	469,185	315,000	132,725
Greenhouse	6	1090 ⁵	1	64,571	17,131	53,661

Cc: William Cresko, Associate VP for Research
Cassandra Moseley, Associate VP for Research
James Hutchison, Associate VP for Research
Moiria Kiltie, Sr. Assistant VP for Research, Chief of Staff
David Landrum, Assistant VP for Research Finance & Business Admin.
Stacy Williams-Wright, Divisional Budget Director, VPRI

1. Please note that the university requires 13.5% of the total F&A reimbursement collected be returned to the university primarily to support utility costs. Therefore, of the estimated \$19.5M F&A reimbursements to be recovered in FY16 the university has dedicated approximately \$2.6M for facility utilities costs, leaving approximately \$17M of F&A available in our beginning budget to fund the VPRI portion of new faculty start-ups, matching, retention and infrastructure (\$3M); library (\$507K); faculty research support/research development (\$2.3M); research administration services (\$4.8M), research core facility central allocation (\$1.36M), and unit (VP/College/Center & Institute/other program) return (\$4.1M).
2. OR HECC, Oregon Higher Education Coordination Commission affiliated institutions.
3. Does not include animal program compliance related costs directly funded by VPRI.
4. Does not include facility costs directly funded by the Program Project Grant.
5. Includes classroom use.