



**Memorandum**

Date: May 12, 2017

To: Research Core Facility Directors, Core Facility Faculty Advisory Committee  
Members, and Research Core Business Services

From: David Conover, Vice President for Research and Innovation

RE: FY18 Central Allocation support for the Research Core Facilities

This annual budget memo provides you with information about the projected recovery of Federal Facilities & Administration (F&A) reimbursements for the current FY17 fiscal year, as well as the central allocation support for the research core facilities. The federal fiscal climate for sponsored activity remains very constrained, and the environment for successfully winning new sponsored proposals is highly competitive. Our projection for actual F&A to be recovered by the close of this fiscal year is \$21.2M based on current award information. <sup>1</sup>

Research core facilities are expected to operate according to the cost principles established in Uniform Guidance (CFR part 200) and in a manner compliant with UO policies that collectively allocate the allowable costs of facility operation to projects in proportion to its use. By definition, research core facilities are required to achieve a service center compliance balance at the end of every fiscal year. We conduct an annual cost analysis process that is of similar format across all cores and meet with the Faculty Advisory Committee (FAC) Chair and members. Each core is also able to describe unique cost scenarios in our process to account for operational strengths, weaknesses, threats and opportunities that are specific to their core. The result of the annual cost exercise is a memo confirmation of the rate setting details for the next fiscal year. The memo is sent from the FAC Chair and Director/Manager of the facility and shared with the user community.

In 2014, a scheduled three year program was developed to create sustainable allocations for research core facilities with collaboration and input from FAC members, core directors and core business staff.

Some facilities have raised rates and/or volume to achieve compliance in the program period, while others are incrementally raising rates to lessen the impact for those supported by grant funds. It is clear with steadily increasing personnel costs that each facility needs to balance volume and rate changes each year with keeping rates predictable in order to decrease undesirable impacts to faculty research activity. Each facility continues to receive monthly reconciliation reports to track revenue and expenses to have more accurate predictions for year-end short falls that might necessitate changes. There is also a standardized format for reporting across all cores that has been more easily shared with the VPRI and the affiliated community of each core.

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Below you will find the table with F&A central allocations for ten research core facilities.

**FY18 Central Allocations for Research Core Facilities**

FY18 Central Allocations for Research Core Facilities	# of internal PIs	# of other OR HECC PIs, UO users, post-docs, grad students, undergrads	# of external PIs or customers	Projected FY18 Operational Costs	Projected FY18 Revenue	FY18 VPRI Central Allocation
Aquatic Animal Care Services (AqACS) <sup>2</sup>	13	79	0	\$650,352	\$439,207	\$149,563
Bowerman Sports Science Clinic (BSSC)	*	*	*	\$164,411	\$150,346	*
Center for Advanced Materials Characterization in Oregon (CAMCOR)	46	254	367	\$1,707,188	\$1,444,794	\$338,325
Genomics and Cell Characterization Core Facility (GC3F)	39	174	152	\$1,171,900	\$1,142,213	\$211,685
Greenhouse <sup>3</sup>	8	1,122	0	\$68,559	\$16,176	\$57,339
High Performance Computing Research Core Facility	*	*	*	*	*	*
Histology and Genetic Modification Services (HGeM)	17	103	9	\$359,054	\$247,450	\$136,350
Lewis Center for Neuroimaging (LCNI)	12	77	3	\$777,000	\$410,000	\$251,018
Technical Science Administration (TSA)	98	188	24	\$475,451	\$334,000	\$149,345
Terrestrial Animal Care Services (TeACS) - Vivarium only <sup>4</sup>	13	101	6	\$718,891	\$608,681	\$112,457

At this time, all 2018 rates have been set and announced through the Director and FAC Chair to the user community that is relevant for each facility. The Bowerman Sports Science Clinic (BSSC) and High Performance Computing Research Core Facility are currently being reviewed. The individual unit memos are available on the research core facilities website (<http://rcf.uoregon.edu>) under the guidance tab and in the rate details section.

FY17 was the third reportable year of using a shared services model for business related needs of each core facility. The three top priorities for the Research Core Business Services (RCB) team have been to excel at customer service, develop consistency in practice and reporting, and maintain compliance requirements. If you have any questions about the central allocation process please visit the research core facilities website or contact Stacy Williams-Wright. If you have questions about the business plan for a specific core facility please contact the appropriate director/manager or FAC chair.

Cc: William Cresko, Associate Vice President for Research  
James Hutchison, Associate Vice President for Research  
Cassandra Moseley, Associate Vice President for Research and Chief of Staff  
David Landrum, Assistant Vice President for Business Administration  
Stacy Williams-Wright, Divisional Budget Director, VPRI

1. Please note that the university requires 13.5% of the total F&A reimbursement collected be returned to the university primarily to support utility costs. Therefore, of the estimated \$21.2M F&A reimbursements to be recovered in FY16 the university has dedicated approximately \$2.9M for facility utilities costs, leaving approximately \$18.3M of F&A available in our beginning budget to fund the VPRI portion of new faculty start-ups, matching, retention and infrastructure (\$3M); library (\$551K); faculty research support/research development (\$3.3M); research administration services (\$5.6M), research core facility central allocation (\$1.4M), and unit (VP/College/Center & Institute/other program) return (\$4.2M).
  2. Does not include facility costs directly funded by the Program Project Grant
  3. Includes classroom use, (e.g. 700 from Biology, 325 AAA Urban Farm)
  4. Does not include animal program compliance related costs directly funded by VPRI
- \* Data not available currently due to transitions and start-up